Form 23.1 Provisional Agenda of the Full Board Review Meeting

**Eastern Visayas Health Research and Development Consortium - Ethics Review Committee**

***PROVISIONAL AGENDA OF THE FULL BOARD REVIEW MEETING***

Date:

TO: *(name of members) (agency)*

Date of Meeting:

Time of Meeting:

Venue of Meeting:

AGENDA

1. **Call to Order**
2. **Declaration of Quorum**
3. **Approval of the provisional agenda**
4. **Disclosure of Conflict of Interest**
5. **Review and approval of the minutes of the previous meeting**
6. **Business arising from the minutes of the previous meeting**
7. **New Business**

**PROTOCOL REVIEW**

**(Note: All Protocol Reviews should include the protocol number, title, PI, and Institution**

1.1 New Protocols for Full Review

1.2 Review of Protocol Resubmissions

1.3 Protocol Amendments

1.4 Progress Report

1.5 Protocol Deviations / Violations

1.6 RNE Report

1.7 SAE and SUSAR Report

1.8 Early Study Termination

1.9 Continuing Review

1.10 Final Reports

1.11 Management of Appeals

1.12 Site Visit Report

1.13 Queries or Complaints

1.14 Report of Approved Protocols under Expedited Review

1.14.1 Approved Protocols

1.14.2 Approved Resubmitted Protocols

1.14.3 Approved Amendments (Minor)

1.14.4 Approved Progress Reports

1.14.5 Decisions on Protocol Deviations / Violations (Minor)

1.14.6 Decision on Off-site SAE/SUSARs

1.14.7 Decision on Continuing Review Applications

1.14.8 Report of Final Report

1.15 Report on Exempt from Review Protocols

1.16 Report on SJREB Protocols

1. **ERC operations-related matters**
2. **Other matters**

Your personal presence is requested.

Thank you.

Prepared by:

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Staff Secretary, EVHRDC-Ethics Review Committee

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair, EVHRDC-Ethics Review Committee